

文件整理 Filing

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EOP Plus Lever Arch PVC File
全膠文件夾

- Glued and edge-welded for durability; Pocket on spine, holds contents label
- 防霉點面板，防銹金屬鐵夾，1500克特厚紙板

UNIT Pc 30

Colour	F4, 3"	F4, 2"	A4, 3"	A4, 2"
● Black	484 5018015	484 5019015	484 5017015	484 5020015
● Blue	484 5018025	484 5019025	484 5017025	484 5020025
● Green	484 5018045	484 5019045	484 5017045	484 5020045
● Grey	484 5018012	484 5019012	484 5017012	484 5020012
● Orange	484 5018055	484 5019055	484 5017055	484 5020055
● Red	484 5018075	484 5019075	484 5017075	484 5020075
● Yellow	484 5018095	484 5019095	484 5017095	484 5020095



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文件整理

Filing

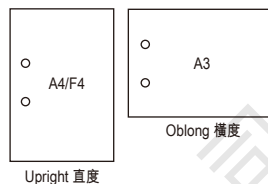


Godex PVC Lever Arch File
全膠文件夾

- 防霉點面板，防銹金屬鐵夾，1500克特厚紙板

UNIT Pc 25

Colour	F4, 3"	F4, 2"	A4, 3"	A4, 2"	A3E, 3", Oblong
● Black	074 5004015	074 5003015	074 5001015	074 5002015	994 5031015
● Grey	074 5004012	074 5003012	074 5001012	074 5002012	---
● Dark Blue	074 5004025	074 5003025	074 5001025	074 5002025	994 5031025
● Red	074 5004075	074 5003075	074 5001075	074 5002075	---
● Green	074 5004045	074 5003045	074 5001045	074 5002045	---
● Yellow	074 5004095	074 5003095	074 5001095	074 5002095	---
● Orange	074 5004055	074 5003055	074 5001055	074 5002055	---
● Brown	074 5004035	074 5003035	074 5001035	074 5002035	---
● Purple	074 5004065	074 5003065	074 5001065	074 5002065	---
● Sky Blue	074 5004023	074 5003023	074 5001023	074 5002023	---
● Pink	074 5004072	074 5003072	074 5001072	074 5002072	---
● Rose	074 5004073	074 5003073	074 5001073	074 5002073	---
● Light Blue	074 5004022	074 5003022	074 5001022	074 5002022	---
● Beige	074 5004032	074 5003032	074 5001032	074 5002032	---



Bantex PVC Lever Arch File
全膠文件夾

- Reinforced edges (triple-layer) for extra protection;
- avoid rusting and scraping of surfaces
- 特別包邊設計(三層)，加強保護，防生銹及防刮花面層

UNIT Pc 25

Colour	F4, 3"	F4, 2"	A4, 3"	A4, 2"	A3S, 3", Upright	A3E, 3", Oblong
● Black	114 5003015	114 5004015	114 5005015	114 5006015	114 5001015	114 5010015
● Cobalt Blue	114 5003025	114 5004025	114 5005025	114 5006025	114 5001025	114 5010025
● Dark Blue	114 5003027	114 5004027	114 5005027	114 5006027	---	---
● Dark Green	114 5003046	---	114 5005046	---	---	---
● Grass Green	114 5003045	114 5004045	114 5005045	114 5006045	---	---
● Grey	114 5003012	114 5004012	114 5005012	114 5006012	---	---
● Orange	114 5003055	114 5004055	114 5005055	114 5006055	---	---
● Pink	114 5003072	---	114 5005072	114 5006072	---	---
● Lilac / Purple	114 5003065	114 5004065	114 5005065	114 5006065	---	---
● Red	114 5003075	114 5004075	114 5005075	114 5006075	---	114 5010075
○ White	114 5003085	---	114 5005085	114 5006085	---	---
● Yellow	114 5003095	114 5004095	114 5005095	114 5006095	---	---
● Turquoise/ Lake Blue	114 5003023	114 5004023	114 5005023	---	---	---





Leitz PP Lever Arch File
PP 推桿式文件夾

- PP material
- Curved spine
- Elastic fastening
- With inside double pockets
- PP 環保物料
- 曲背設計
- 橡根帶扣
- 內半腰袋及光碟袋



- WOW 180° 75mm
11060023, Pink
● **994 5020072**
11060036, Blue
● **994 5020025**
11060051, Ice Blue
● **994 5020022**
11060062, Purple
● **994 5020065**
11060064, Green
● **994 5020045**
- Style 75mm
11080053, celadon green
● **994 5049042**
11080004, arctic white
● **994 5049085**
11080028, garnet red
● **994 5049075**
11080069, titan blue
● **994 5049023**
11080094, satin black
● **994 5049015**

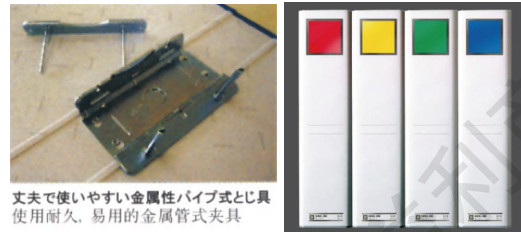


UNIT Pc 10



King Jim Tube File A4S
日式文件夾

- Japanese style premium quality file, includes indexing facilities;
- twin-tube design allows easy access to either top or bottom of the file
- 日式優質特別設計文件夾，備有索引紙
- 雙管設計，取出面或底之文件同樣輕易



丈夫で使いやすい金属性パイプ式と器具
使用耐久、易用の金属管式夾具

Model	Size (mm)	Blue
976GS	60	413 3106
978GS	80	413 3108

UNIT Pc

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文件整理
Filing



Godex Lever Arch Marble File
雲石紙面硬皮快勞

- Attached with plastic index labels
 - 脊位附有膠套索引紙
- GX-MA775, A4, 3"
● **074 5008**
GX-MA773, A4, 2"
● **074 5007**
GX-MF772, F4, 3"
● **074 5005**
GX-MF771, F4, 2"
● **074 5006**



UNIT Pc 25



EOP OPP Laminated Lever Arch Marble File
OPP過膠面雲石紋文件夾

- Metal reinforced edges to prevent scuffing; P ket design with finger holes and slotted covers for stability
 - 底部鐵腳包邊，脊位附有膠套索引紙
- A4, 3" F4, 3"
● **484 5007** ● **484 5003**
A4, 2" F4, 2"
● **484 5008** ● **484 5004**



UNIT Pc 30



MIT Lever Arch Marble File
雲石紋文件夾

- Attached with plastic index labels
 - 脊位附有膠套索引紙
- A4, 3" F4, 3"
● **504 5003** ● **504 5001**
A4, 2" F4, 2"
● **504 5004** ● **504 5002**



UNIT Pc 25



Bantex Lever Arch Marble File (Matt Laminated)
雲石紋文件夾(啞面)

- OPP Laminated Board
 - OPP 過膠面層壓板
- 1018, A4, 3"
● **114 5007**
1019, A4, 2"
● **114 5009**
1020, F4, 3"
● **114 5002**
1021, F4, 2"
● **114 5008**



UNIT Pc 25

Bantex

Bantex Insert Binder

活頁文件夾

UNIT Pc

	Ring Size (Spine Size)	White	Black	Blue	Packing
A4	25mm (1-1/2"), 2D-rings	110 5004085	110 5004015	110 5004025	18
	38mm (2"), 2D-rings	110 5010085	110 5010015	110 5010025	12
	50mm (3"), 2D-rings	110 5003085	110 5003015	110 5003025	12
A3E	38mm (2"), 2D-rings	110 5016085	---	---	25



A3



A4



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文件整理

Filing

Godex

Godex Insert Binder

活頁文件夾

UNIT Pc

- Clear cover overlays for presentation and reports personalization
- 可將資料插入文件夾面的透明套內，使會議報告個人化
- Sturdy 1-piece construction provides flexibility and lasting quality
- 採用一片式咭板，使文件膠邊更耐用

	Ring Size (Spine Size)	White	Black	Blue	Packing
	16mm (1"), 2D-rings	070 5005085	070 5005015	070 5005025	24
	25mm (1-1/4"), 2D-rings	070 5006085	070 5006015	070 5006025	
	38mm (2"), 2D-rings	070 5007085	070 5007015	070 5007025	12
	50mm (3"), 2D-rings	070 5008085	070 5008015	070 5008025	
	75mm (4-1/2"), 2D-rings	070 5012085	---	---	

MIT

MIT Insert Binder

活頁文件夾

- Transparent cover, bottom and back for easy holding of documents and indexes
- 透明封面、封底及脊套方便擺放文件及索引

UNIT Pc

	Ring Size (Spine Size)	White	Black	Blue	Red	Green	Packing
A4	16mm (1"), 2D-rings	500 5005085	---	---	---	---	26
	25mm (1-1/2"), 2D-rings	500 5002085	500 5002015	500 5002025	500 5002075	500 5002045	24
	38mm (2"), 2D-rings	500 5003085	500 5003015	500 5003025	500 5003075	500 5003045	18
	50mm (3"), 2D-rings	500 5001085	500 5001015	500 5001025	500 5001075	---	12
	65mm (3-3/4"), 2D-rings	500 5015085	---	---	---	---	6
A5	38mm (2"), 2D-rings	500 5020085	---	---	---	---	12



Presentation Binder 展示文件夾

MIT

MIT Ring Binder

活頁文件夾

- With inside pocket
- 全包膠文件夾，內有文件袋

UNIT Pc

Model	Ring Size (Spine Size)	Black	Blue	Packing
8100	A4 2D-Rings 25mm (1-1/4")	190 5005015	190 5005025	24
8120	A4 2D-Rings 38mm (1-3/4")	190 5004015	190 5004025	20
8200	A4 2D-Rings 50mm (3")	190 5020015	190 5020025	12
515	A5 2D-Rings 25mm (1-1/4")	---	190 5012025	12



推桿式文件夾(Level-Arch File) 會以文件夾的脊背厚度作為尺寸稱呼，而活頁文件夾(Ring Binder/ Insert Binder) 會以文件夾的鐵圈直徑作為尺寸稱呼

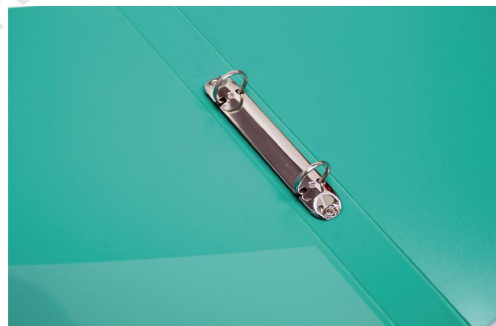


CBS PP Ring Binder A4
活頁文件夾

- Plastic file available in various colours
- 塑膠文件夾(膠厚:1.2mm), 備有多種顏色

UNIT Pc 10

Ring Model	20-Ring - Ring Size (Spine Size)		2D-Ring - Ring Size (Spine Size)	
	#3172	#32002	#3182	#3192
Colour	20mm(Spine: 30mm)	30mm(Spine:40mm)	20mm(Spine:30mm)	25mm(Spine:35mm)
● Black	870 5023015	870 5004015	870 5007015	870 5011015
Blue	870 5023025	870 5004025	870 5007025	870 5011025
● Green	870 5023045	870 5004045	870 5007045	870 5011045
● Orange	---	---	870 5007055	870 5011055
● Red	---	---	870 5007075	870 5011075
○ White 白色	---	---	870 5007085	870 5011085
○ Clear 透明	---	---	870 5007089	870 5011089
● Yellow	---	---	870 5007095	870 5011095
● Grey	870 5023012	870 5004012	870 5007012	870 5011012



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文件整理
Filing

Godex®
Godex 2D Ring PP Insert Binder
活頁文件夾(可插式封面)

UNIT Pc 12



Colour	GX-25AB, 25mm	GX-35AB, 38mm
● Grey	070 5001012	070 5004012
● Black	070 5001015	070 5004015
● Blue	070 5001025	070 5004025
● Green	070 5001045	070 5004045
● Red	070 5001075	070 5004075
● Yellow	070 5001095	070 5004095

Godex®
Godex 2D Ring PP Insert Binder A4 (Matt)
磨砂活頁文件夾(可插式封面)

UNIT Pc 12



Colour	GX-25AS, 25mm	GX-35AS, 38mm
● Blue	070 5002025	070 5003025
● Green	070 5002045	070 5003045
● Orange	070 5002055	070 5003055
● Purple	070 5002065	070 5003065
○ Clear	070 5002089	---

EXPANDING WALLET 風琴式文件袋

Paper Expanding Wallet
風琴式文件袋

F4, Beige Colour
A-Z

- 993 5034 1-31
- 993 5035

UNIT Pc



Plastic Expanding Wallet
風琴式文件袋

- With 13 pockets 12 index tabs for filing documents
- 13格分類12個索引頭

UNIT Pc 12



Colour	F4	A4
● Black	993 5004015	993 5005015
● Blue	993 5004025	993 5005025

Leitz ARCHIVE Click & Store BOX
儲物盒

- PP-laminated / Card index / Collapsible
- PP過膠面 / 附索引咭位 / 簡易摺合

6043, Size: D216 x W282 x H160mm, A5

- Black ● 203 5004015
- Blue ● 203 5004025
- Green ● 203 5004045
- White ○ 203 5004085

6044, Size: D281 x W369 x H200mm, A4

- Blue ● 203 5005025
- Green ● 203 5005045
- White ○ 203 5005085

6045, Size: D369 x W484 x H200mm, A3

- Black ● 203 5006015
- White ○ 203 5006085

UNIT Pc 6

Godex Lockspring File
雲石文件盒

- Cardboard Box File. Laminated marl hard cover. Strong and durable.
- With thumb hole and metal spring cl
- 過膠式雲石面文件盒，堅強及持久。

F4

● 994 5025

UNIT Pc 10



摺合式設計

M&G PVC Lockspring File
晨光PVC文件盒

- Made of 1,500g Cardboard. Strong and durable
- PVC surface, waterproof and dampproof
- With thumb hole and metal spring clip
- 1,500g優質紙板，更堅硬
- 優質PVC包膠，防水防潮
- 脊位附膠套索引紙及不鏽鋼紙夾

L315 x W245 x H65mm, 3"

ADM94745A

Black

● 994 5039015

ADM94745B, 3"

Blue

● 994 5039025

UNIT Pc 12

Godex Document Box with Clip A4
有夾文件盒

GX2100, 310 x 245 x 50mm(2")

● 073 3001089

CX2300, 310 s 245 x 70mm(3")

● 073 3002089

CX2200, 310 s 245 x 20mm(1")

● 073 3003089

UNIT Pc 24

UNIT Pc 24



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文件整理

Filing

PRESENTATION FOLDER 文件套

Godex Plastic Folder
膠文件套

- With white thumb hole on open edge
- 適用於保護文件使用，備手指孔位方便取出文件

UNIT Pc 12

Plastic Folder 4-Step
索引膠文件套

- Facilitates organizing paperwork
- 方便文件分類存檔

UNIT Pc 12

Double A Plastic Folder
膠文件套

- 四邊圓角不刮手
- 100%可分解PP環保物料
- 超聲波強力焊接不易爆開
- 0.18 mm 厚度

A4, 12pcs/Pad

UNIT Pad

50

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

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UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

UNIT Pad

TS355 Hold Me Tight Plastic Folder
會議膠文件套

- Heavy-duty plastic folder with inner pockets
- 附兩個內袋，方便存取文件

UNIT Pc 12

Colour	F4 Size
● Blue	003 5014025
● Green	003 5014045
● Red	003 5014075
● Yellow	003 5014095
○ Clear	003 5014089

Comix C3102 Twin Pocket Folder
雙袋文件套

- 2 name card holders
- 可插2張咭片

UNIT Pad

Colour	10pcs/Pad, A4 Size
● Blue	993 5008025
● Green	993 5008045
● Red	993 5008075
● Yellow	993 5008095





Godex Plastic Report File (PVC)
報告快勞

- Name card pocket, coloured back and transparent inside pocket
- 有咭片位

UNIT Pc 12

Model	GX-320	GX-350
Colour	[A4]	[F4]
● Grey	073 3004012	073 3005012
● Black	073 3004015	073 3005015
● Blue	073 3004025	073 3005025
● Green	073 3004045	073 3005045
● Orange	073 3004055	073 3005055
● Red	073 3004075	073 3005075
● Yellow	073 3004095	073 3005095



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Bantex Plastic Project File (PVC)
文件套

- PVC folder with clear view front cover
- Coloured back and transparent inside pocket
- 透明面，實色底
- 內附透明文件袋

UNIT Pc 20

Model	#13320 / LW320	#13321 / LW350
Colour	[A4]	[F4]
● Grey	003 3002012	003 3003012
● Black	003 3002015	003 3003015
● Blue	003 3002025	003 3003025
● Green	003 3002045	003 3003045
● Orange	003 3002055	003 3003055
● Red	003 3002075	003 3003075
● Yellow	003 3002095	003 3003095



Bantex PP Flat File
文件套

UNIT Pc 25

Model	#13240(14A)	#13241(15A)
Colour	A4	F4
● Grey	113 3008012	113 3007012
● Black	113 3008015	113 3007015
● Blue	113 3008025	113 3007025
● Green	113 3008045	113 3007045
● Orange	113 3008055	113 3007055
● Red	113 3008075	113 3007075
● Yellow	113 3008095	113 3007095



文件整理
Filing

Q-tube Plastic Folder
Q骨膠文件套

- Clear plastic file
- Used in conjunction with the spine binding bar
- Protect unpunched document
- 透明膠文件套
- 脊邊有Q骨，將文件固定
- 適合無打孔文件使用

UNIT Pc 12

Colour	#Q-310 [A4]	#Q-355 [F4]
● Blue	003 5006025	-----
● Green	003 5006045	-----
● Red	003 5006075	-----
○ Clear	003 5006089	003 5009089
● Yellow	003 5006095	-----



Easymate RP17A Easy Clip Folder
連夾文件套

- with clear front cover and metal clip
- files up to 30 sheets of paper
- 透明封面，中央夾可穩固文件
- 可存放多達30頁紙

UNIT Pc 24

Colour	A4 Size
● Black	273 5003015
● Blue	273 5003025
● Green	273 5003045
● Red	273 5003075
● Yellow	273 5003095



Bantex 3230 PP Quotation File
文件套

- Matt clear front and colour-matching spine & back cover. Full length label on spine
- 透明磨砂封面，脊邊顏色與封套頁相同

UNIT Pc 50

Colour	A4 Size
● Grey	113 3004012
● Black	113 3004015
● Blue	113 3004025
● Green	113 3004045
● Red	113 3004075
● Yellow	113 3004095



Bantex 3200 Quotation File Deluxe
高級文件套

- Crystal-clear front and grey back cover
- Transparent pocket on inner back cover. Extra width for pockets, indexes or dividers
- 透明封面，灰色底頁
- 內頁另有特別加闊透明文件套，方便擺放索引牌

UNIT Pc 25

Colour	A4 Size
● Black	113 3001015
● Blue	113 3001025
● Green	113 3001045
● Red	113 3001075



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文件整理

Filing

Paper Folder
紙文件套

- Slots to use with 2-Pc filing clip
- 備有孔位放置快勞鐵

UNIT Pc 100



Colour	F4	A4
Light Blue	003 5001022	003 5002022
Beige	003 5001032	003 5002032
Light Green	003 5001042	003 5002042
Orange	003 5001055	003 5002055
Pink	003 5001072	003 5002072
Yellow	003 5001095	003 5002095

Multi-section Manila Paper Folder
多層式紙摺套

UNIT Set



Type	A4	F4	Packing
1-section	003 5008	003 5007	100
3-section	003 5024	003 5006	33
5-section	---	003 5010032	20

74/D Paper Files With Fastener
紙文件套連夾

- With fastener and flipable stripe
- 備有快勞鐵及壓條

UNIT Pc 72



Colour	F4
Light Blue	003 3001022
Beige	003 3001032
Light Green	003 3001042
Orange	003 3001055
Pink	003 3001072
Yellow	003 3001095

Bantex 13441 Transfer Paper File
過橋紙快勞夾

UNIT Pc 50



Colour	F4 Size
Blue	113 3010025
Green	113 3010045
Yellow	113 3010095
Orange	113 3010055
Pink	113 3010072
Grey	113 3010012

Bantex 13420 Paper File
紙快勞夾

UNIT Pc 50



Colour	A4 Size
Grey	113 3009012
Blue	113 3009025
Green	113 3009045
Orange	113 3009055
Pink	113 3009072
Yellow	113 3009095

Rexel Jiffex Transfer File
紙皮彈簧快勞

- Spring specially designed for easily removal and retrieval of documents
- 特別彈簧設計，可隨意替換或取出文件，存放文件快捷方便

F4 Size
UNIT Pc 50



Colour	Code	Model
Grey	283 3001012	43215
Blue	283 3001025	43213
Buff	283 3001032	43212
Green	283 3001045	43214
Orange	283 3001055	43216
Pink	283 3001072	43217
Yellow	283 3001095	43219

Mortarboard 818 Paper File
四摺紙文件套

UNIT Pad 50



Colour	50pcs/Pad, F4 Size
Blue	993 3005025
Beige	993 3005032
Green	993 3005045
Orange	993 3005055
Pink	993 3005072
Yellow	993 3005095

Godex
Godex Clear Holder
資料簿(可插式封面)

UNIT Pc

Size	Capacity	● Black	● Blue	● Green	● Grey	● Red	● Yellow
[A4] GX10AB	10	071 5005015	071 5005025	071 5005045	071 5005012	071 5005075	071 5005095
[A4] GX20AB	20	071 5001015	071 5001025	071 5001045	071 5001012	071 5001075	071 5001095
[A4] GX40AB	40	071 5002015	071 5002025	071 5002045	071 5002012	071 5002075	071 5002095
[A4] GX60AB	60	071 5004015	071 5004025	071 5004045	071 5004012	071 5004075	071 5004095
[A4] GX80AB	80	071 5009015	071 5009025	-	071 5009012	-	-
[A3] GX20A3 *	20	071 5008015	071 5008025	-	071 5008012	-	-
Refillable Clear Holder 活頁資料簿							
[A4] GX3020	20	071 5006015	071 5006025	-	071 5006012	-	-

*Spine pocket only 只有脊袋



16

Bantex
Bantex Clear Holder
資料簿

UNIT Pc

Size	Capacity	● Grey	● Black	● Blue	● Green	● Red	Packing
A4	10	111 5006012	111 5006015	111 5006025	111 5006045	111 5006075	⌈24⌋
A4	20	111 5007012	111 5007015	111 5007025	111 5007045	111 5007075	⌈12⌋
A4	40	111 5008012	111 5008015	111 5008025	111 5008045	111 5008075	⌈12⌋
A4	60	111 5009012	111 5009015	111 5009025	111 5009045	111 5009075	⌈6⌋
A4	80	111 5010012	111 5010015	111 5010025	111 5010045	111 5010075	⌈6⌋
F4	20	-	111 5011015	111 5011025	-	-	⌈12⌋
F4	40	-	111 5012015	111 5012025	-	-	⌈12⌋
A3	20	111 5013012	111 5013015	111 5013025	-	-	⌈12⌋
Refillable Clear Holder 活頁資料簿							
A4	20	111 5014012	111 5014015	111 5014025	111 5014045	111 5014075	⌈12⌋
A4	40	111 5015012	111 5015015	111 5015025	111 5015045	111 5015075	⌈12⌋



文件整理
Filing

Godex
Godex Clear Holder A4 (Matt)
磨沙面資料簿

UNIT Pc

Colour	GX20AS, 20 pages	GX40AS, 40 pages
● Blue	071 5003025	071 5007025
● Orange	071 5003055	071 5007055
● Purple	071 5003065	071 5007065
● Green	071 5003045	071 5007045
○ Clear	071 5003089	071 5007089



Clear Holder Refill
活頁資料簿替芯

20 sheets/ Pad
A4 • 171 5012
F4 • 171 5013

UNIT Pad



Godex
Godex A3 Refillable Clear Book
活頁資料簿

- Ideal for presenting and filing your reports and projects
- Modelillable
- 適合用作展示計劃書或作儲存檔案使用，可隨意加文件套
- 可加替芯

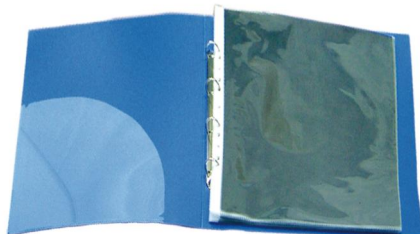
- 20p, Black
- 271 5111015
- 20p, Blue
- 271 5111025

UNIT Pc

Godex Model III F/Clear Holder
A3 10s
活頁資料簿替芯
10 Pc/ Pack

- 271 5010

UNIT Pc



Clear Holder Index Refill
5-tab
活頁資料簿 5 級索引

A4 • 271 5014

UNIT Pc



Loose Leaf Paper For
Clear Book
活頁資料簿單行紙替芯

100 sheets/ Pad
A4 • 275 7002

UNIT Pad 100



16

文件整理

Filing

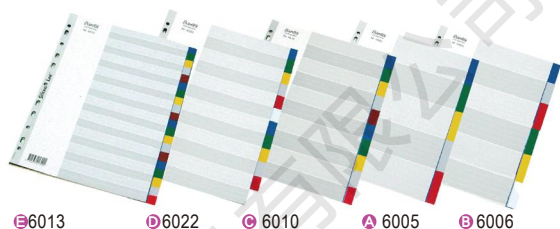
Bantex

**Bantex PP Color Index A4
顏色膠索引分類**

- strong and durable
- 過膠保護邊，堅韌耐用

UNIT Set

Mult-punched with Strong-Line® reinforced contents sheet. 過膠保護邊



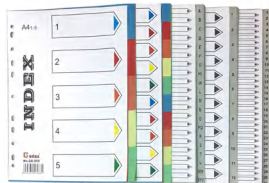
Code	Model	Division / Colour	Packing
A113 8007	6005	5 Tabs, 5 colours	30
B113 8014	6006	6 Tabs, 6 colours	20
C113 8009	6010	10 Tabs, 5 colours	20
D113 8005	6022	12 Tabs, 6 colours	20
E113 8015	6013	20 Tabs, 5 colours	10

Godex

**Godex PP Color Index A4
顏色膠索引分類**

- strong and durable
 - 過膠保護邊，堅韌耐用
- Material thickness : 16c

UNIT Set



Code	Model	Division / Colour	Packing
073 8001	GX-IN005	5 Tabs, 5 colours	150
073 8002	GX-IN010	10 Tabs, 5 colours	80
073 8008	GX-IN050	1-5 Tabs, Grey	120
073 8009	GX-IN100	1-10 Tabs, Grey	60
073 8003	GX-IN012	1-12, Grey	70
073 8010	GX-IN015	1-15, Grey	50
073 8011	GX-IN120	1-20, Grey	40
073 8005	GX-IN020	A-Z, 20 Tabs, Grey	40
073 8012	GX-IN021	Jan-Dec, Grey	40
073 8004	GX-IN031	1-31, 31 Tabs, Grey	30

Bantex

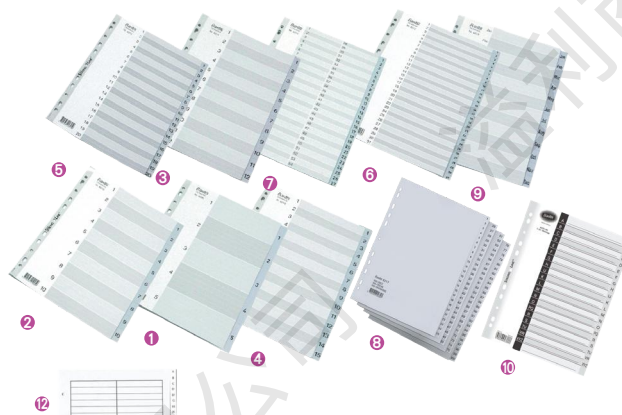
**Bantex Alphabetical/
Numerical PP Index A4
字母/數目膠索引分類**

- strong and durable with strong-line reinforced index sheet
- 過膠保護邊，堅韌耐用

UNIT Set



A4索引分類可配合 2/3/4圈的文件夾使用



Code	Model	Index	Packing
1113 8016	6205	1-5	30
2113 8008	6210	1-10	20
3113 8004	6211	1-12	20
4113 8018	6218	1-15	20
5113 8019	6213	1-20	10
6113 8010	6212	1-31	10
7113 8006	6215	1-54	10
8113 8028	6217	1-100	5
9113 8001	6219	Jan-Dec	20
10113 8003	6286	A-Z	10
11113 8017	6206	1-6	10
12113 8011	0202	A-Z (A5)	10

CARDBOARD/PAPER DIVIDERS 咭紙索引類

MIT

**MIT Paper Colour Index A4
顏色紙索引分類**

- Strong protection with durable edge reinforced index sheet A5 Size
- 過膠保護邊；堅韌耐用

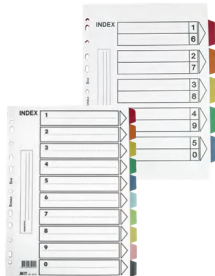
A4, Material thickness : 120g
5-tabs, 4205

• 563 8002 10

10-tabs, 4210

• 563 8001 5

UNIT Set



Godex

**Godex Paper Color Index A4
顏色紙索引分類**

Material thickness, 120g
GX-1205, 5-tabs, Pack of 10 set

• 073 8006

GX-1210, 10-tabs, Pack of 5 set

• 073 8007

UNIT Pack



**Paper Alphabetical Index A-Z
紙索引分類**

A5 Size

• 003 8001

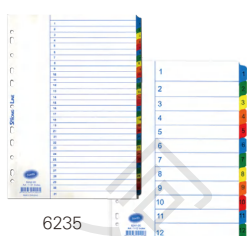
UNIT Set



Bantex

Bantex Mylar Paper Index A4
紙質裱膠頭索引分類

- Reinforced tabs in bright colours
- Strong-Line™ reinforced holes
- Tabs printed on both sides for quick Modelerence
- 顏色鮮明的標籤
- 堅韌耐用



6235

Code	Model	Index	Packing	Unit
113 8101	6235	1-5	30	set
113 8102	6240	1-10	20	set
113 8103	6241	1-12	10	set
113 8023	6242	1-31	10	set
113 8104	6233	A-Z	10	set
113 8106	16246	colour 6-tabs	20	box
113 8107	16251	colour 12-tabs	12	box

Bantex

Bantex Paper Index A4
紙索引分類

- Made of strong, true Manila
- Bright colours, or plain white
- 厚紙製造, 彩色或白色供選擇



UNIT Set

Code	Model	Index	Packing
113 8025	6045-07	White, 5-tabs	100
113 8026	6050-07	White, 10-tabs	50
113 8012	6045	Colour, 5-tabs	100
113 8013	6050	Colour, 10-tabs	50

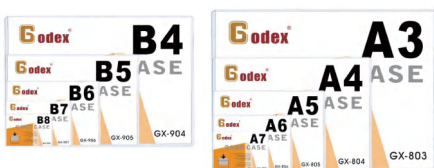
16

HARD CARD CASE 硬身文件套

Hard Card Clear Case
硬身文件套

- PVC Clear plastic case
- PVC 透明膠文件套

UNIT Pc



Code	Model	Index	Packing
422 4005	GX-908	B8 91x64	50
422 4008	GX-807	A7 105x74	50
422 4007	GX-806	A6 148x105	40
422 4013	GX-906	B6 182x128	40
422 4006	GX-805	A5 210x148	20
422 4014	GX-905	B5 257x182	20
422 4002	GX-804	A4 297x210	20
422 4009	GX-904	B4 364x257	20
422 4004	GX-803	A3 420x297	20

Hard+ Soft Waterproof Card Case
軟硬身防水文件套

- 4 Holes edge. It can storage in a 2 or 4 ring binder
- Zipping bag with waterproof function
- 附4孔可存放於2/4孔文件夾
- 防水拉鍊袋口

UNIT Pc



Code	Model	Size WxH(mm)	Packing
072 4001	GX-103H	橫放 A3, 420x297	20
072 4002	GX-104H	橫放 A4, 297x210	20
072 4003	GX-105H	橫放 A5, 210x148	20
072 4004	GX-103V	直放 A3, 297x420	20
072 4005	GX-104V	直放 A4, 210x297	20
072 4006	GX-105V	直放 A5, 148x210	20
072 4007	GX-106V	直放 A6, 105x148	40
072 4008	GX-107V	直放 B7, 91x128	100

RECORD CARDS 資料咭

LEITZ

Leitz Desk Signature Book
簽名簿

- #5831, 1-31
- 990 6011

UNIT Pc

10



Record Cards
資料咭

- For easy filing with a selection of line or blank cards;
- pack of 100 sheets
- 有線或空白以供選擇
- 每包100張咭

UNIT Pad



Size/Type	Line	Line with Hole	Blank	Packing
2" x 3.5"	-----	-----	003 8002	100
3" x 5"	003 8003	003 8035	003 8010	10
4" x 6"	003 8004	003 8040	003 8011	10
5" x 8"	003 8005	-----	003 8028	10

Flourescent Card
螢光資料咭

40 sheets/ Pad

UNIT Pad



Colour/Size	2 x 3"	3 x 5"	4 x 6"
● Green	003 8012045	003 8029045	003 8032045
● Orange	003 8012055	003 8029055	003 8032055
● Pink	003 8012072	003 8029072	003 8032072
● Yellow	003 8012095	003 8029095	003 8032095

文件整理
Filing

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文件整理
Filing

Bantex

**Bantex Copy Safe
文件保護套**

- PP anti-glare material
- 防反光, 防靜電設計

UNIT Pc



Code	Model	Size	Material	Thickness	Selling Unit	Packing	
117 2021	2040	A4	PP	Glossy 光面	0.06mm	100pcs/Box	5
117 2010	2032	A5	PP	Anti-Glare 防反光面	0.08mm	100pcs/Box	6
117 2011	2047	L/S	PP	Anti-Glare 防反光面	0.09mm	100pcs/Box	6
117 2004	2045	F4	PP	Anti-Glare 防反光面	0.09mm	100pcs/Box	5
*117 2002	2022	A4L (Side opening)	PP	Anti-Glare 防反光面	0.08mm	100pcs/Box	6
117 2017	2012	A4 (特厚 Top opening)	PVC	Anti-Glare 防反光面	0.13mm	100pcs/Box	6
117 2009	2042EW	A4	PP	Anti-Glare 防反光面	0.09mm	100pcs/Box	6
*117 2027	2084	A4L -Oblong	PP	Anti-Glare 防反光面	0.12mm	pc	100
117 2018	2036	A3s	PP	Anti-Glare 防反光面	0.12mm	pc	100
*117 2019	2037	A3E-Oblong	PP	Anti-Glare 防反光面	0.12mm	pc	100

• Open at the punched edge Oblong (橫度)

Godex

**Godex Copy Safe
文件保護套**

- Glossy surface
- 光面

UNIT Pack *每5pack有小盒



Code	Model	Size / No of holes	Thickness	Selling Unit	Packing
997 2015	GX-305A	A4 / 11	0.05mm	100pcs/Pack	20
997 2017	GX-305F	F4 / 11	0.05mm	100pcs/Pack	20
077 2007	GX-307A3	A3 / 11	0.07mm	10pcs/Pack	100
077 2004	GX-307AB	A4 / 11	0.07mm	20pcs/Pack	50
077 2005	GX-309AB	A4 / 11	0.09mm	20pcs/Pack	50

MIT

**MIT Copy Safe 11-Holes
(Anti-glare)**

文件保護套(啞面加防反光)

- Transparent matt surface, extra wide design, can accommodate more and larger documents
- 磨砂透明面, 特闊設計, 可載更多及更闊的文件

100Pc/ Box

A4

• 567 2001001

F4

• 567 2002001

UNIT Pc 10

特闊設計



LEITZ

**Leitz Expanding Pocket
風琴式文件保護套**

- For heavy duty usage, (PVC 0.17mm, thickness)
- High capacity of 200 sheets A4 (80 gsm)
- 重量級承載量
- 可放200張(80g)A4
- Size : 236 x 20 x 310mm

4756, A4, Premium 10pcs/Pack

• 207 2009 5

4755, A4, Metal Edge 3pcs/Pack

• 207 2011 10

UNIT Pack



4756



4755



4756



4755 - Metal Edge

Bantex

**Bantex 12013 Catalogue Pocket with
Flap (Anti-glare)**

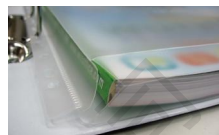
風琴式文件保護套(啞面加防反光)

- A4 Catalogue pocket with flap, can hold contents up to 25mm thick
- The flap gives extra protection to the contents and ensures they do not fall out
- PP Material, 0.22mm Thickness

Pad of 5, A4

UNIT Pad 5

• 117 2045



Bantex

**Bantex 12014 Expandable Pocket (Clear)
風琴式文件保護套(光面)**

Material thickness : 0.13mm

Pad of 5, A4

• 117 2044

UNIT Pad 10



Data Bank Adhesive Plastic Envelope 魔術貼膠公文袋

UNIT Pack 12



Colour	105, A4 Horizontal	106, A4 Vertical
● Blue	172 8004025	172 8005025
● Green	172 8004045	172 8005045
● Red	172 8004075	172 8005075
● Yellow	172 8004095	172 8005095
○ Clear	172 8004089	172 8005089

Plastic Envelope with string 膠公文袋

UNIT Pc 12



Colour	[A4]	[F4]
● Blue	002 8010025	002 8011025
● Green	002 8010045	002 8011045
● Red	002 8010075	002 8011075
● Yellow	002 8010095	002 8011095
○ Clear	002 8010089	002 8011089

Document Bag with Button 鈕扣膠文件袋

UNIT Pc 12



Colour	[A4]	[F4]
● Blue	273 3018025	273 3019025
● Green	273 3018045	273 3019045
● Purple	273 3018065	273 3019065
● Red	273 3018075	273 3019075
● Yellow	273 3018095	273 3019095
○ Clear	273 3018089	273 3019089

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文件整理

Filing

Godex

Godex Zipper Mesh Bag 網紋拉鍊式文件袋

- Cover including Name Card Pocket
- 附透明咭片袋

UNIT Pc 12

Code	Model	Size (mm)
272 8021	GX-210	A3 440 x 325
272 8001	GX-211	B4 400 x 300
722 8008	GX-212	F4 365 x 245
272 8002	GX-213	A4 335 x 245
272 8003	GX-219	B5 300 x 200
272 8004	GX-214	A5 245 x 185
272 8027	GX-216	A5-1/2 235 x 115
272 8005	GX-218	B6 215 x 160
272 8032	GX-217	A6 200 x 150



Godex

Godex EVA Zipper Mesh Bag 網紋拉鍊式EVA環保物料文件袋

- 由乙烯(E)及乙烯基醋酸鹽(VA)組成
- 不含異味及重金屬,無毒且不污染環境,可分解循環再造
- 高柔韌度及抗霉菌,可反覆清洗,十分耐用

UNIT Pc 12

Size	單拉鍊白網		雙拉鍊彩色網	
	Model	Code	Model	Code
F4	GX-6110	072 8020	GX-8110	072 8024
A4	GX-6111	072 8021	GX-8111	072 8025
A5	GX-6112	072 8022	GX-8112	072 8026



單拉鍊



雙拉鍊

Godex

Godex Double Zipper Mesh Bag 網紋雙拉鍊式文件袋

- Cover including Name Card Pocket
- 附透明咭片袋

UNIT Pc 12

Code	Model	Size (mm)
072 8003	GX-210I	A3 445 x 325
072 8004	GX-211I	B4 410 x 290
072 8005	GX-212I	F4 365 x 245
072 8006	GX-213I	A4 335 x 245
072 8007	GX-214I	A5 245 x 185
072 8009	GX-216I	A5-1/2 235 x 115



Zipper Clear Bag 透明拉鍊式文件袋

UNIT Pc 12

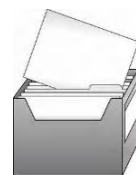


Size	Code
B4	410 x 290mm 992 8002
A4	380 x 250mm 992 8001
B5	300 x 220mm 992 8005
A5	250 x 180mm 992 8007



Godex®

吊掛式快勞 Suspension File



A 4 / F 4

從今起

文件儲存好幫手

打造屬於自己整齊的辦公環境

【規格】A4 (353x245mm) / F4 (403x245mm)

【包裝】25個/盒，10盒/箱

【顏色】藍、紅、黃、綠、橙、灰

【備註】內附25個吊掛式快勞索引



吊掛式快勞索引



符合國際認可 森林管理標準

作為一間對社會、環境負責任的公司
請選用符合FSC國際環保標準的產品



多色分類之選

顏色鮮艷奪目，六色可供選擇，文件
分類更方便快捷



拒絕劣質紙質

市場上充斥大量劣質紙質，感覺厚而硬，但紙質粗糙，耐用性相對較差，全新改良紙質柔韌度強，手感平滑及輕身，承載較重文件時更顯挺身，高耐用性



加膠設計

已強化頂及底部
更堅韌更耐用



- ◆ 選用FSC認證的紙質，符合國際認可的森林標準，對社會及環境負有重大責任
- ◆ 加膠設計，強化頂及底部，更堅韌厚實，文件再重也不用擔心破損
- ◆ 金屬掛鉤由金屬焗漆製成，結實耐用，使用時滑動更暢順
- ◆ 備有A4及F4，可直接置入有滑軌的文件抽屜或吊掛式文件架內，存取文件更方便



Leitz Vaultz Personed Mobile Filing Case

可上鎖式流動檔案櫃

- Vaultz brings fashion to security storage and security to fashion storage. Store and lock your documents and media
- Strong protection with aluminum frame, sturdy and attractive
- Vaultz 為儲存系列帶來時尚風氣，儲存及鎖上你的文件檔案媒體
- 鋁邊堅固，耐用而美觀

Size : H322 x W428 x D178mm, F4
6717-95,F4

● 993 7002

Size : H322 x W366 x D178mm, A4
6716-95,A4

● 993 7003

UNIT Pc 2



Oblique Lateral Files

側視按鈕連鈎掛式文件夾

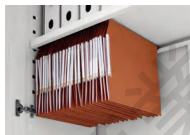
- Extra strong & thick bottom to hold books
- Button clips can easily link files
- 特厚底部，可承托書籍
- 鈕扣式連接快勞，方便串連同類檔案

With Side Hook
25 Pc/ Box, A4

Code	Model	Size
593 7001	AZV	V-Shape
593 7009	AZV15	15mm
593 7007	AZV30	30mm
593 7008	AZV50	50mm



AZV



With Top Metal Hook
25 Pc/ Box, A4

Code	Model	Size
593 7003	TUB V	V-Shape
593 7006	TUB 15	15mm
593 7004	TUB 30	30mm
593 7005	TUB 50	50mm

UNIT Box France 10



TUB



Hius Hanging File Paper Box

吊掛式文件紙盒

Size : D158 x W393 x H280mm
F4

● 993 7008

UNIT Pc



淨盒

280mm

158mm

393mm



Godex Suspension File

吊掛式文件夾

UNIT Box 25

Colour	F4	A4
● Grey	073 7001012	073 7002012
● Blue	073 7001025	073 7002025
● Green	073 7001045	073 7002045
● Orange	073 7001055	073 7002055
● Red	073 7001075	073 7002075
● Yellow	073 7001095	073 7002095



Godex Tub Lateral Rail Suspension File

側視按鈕連鈎掛式文件夾

With Top Metal Hook
A4, 40 Pc/ Box

UNIT Box

Code	Model	Size
073 7008	TUB-V	V-Shape
073 7009	TUB-V15	15mm
073 7010	TUB-V30	30mm
073 7011	TUB-V50	50mm



Insert Paper

目錄紙

74 strips / pad

● 073 7007

UNIT Pad

Index Tab for Suspension File

標籤牌

25pcs/Box

● 003 7001

UNIT Box



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文件整理

Filing

Bantex

Bantex 11796 Tube Type Fastener
自貼簡便夾

- Self-adhesive fasteners for easy filing
- 自動黏貼快勞夾易用方便

10 set/ Pad

• 113 1004

UNIT Pad 50



Bantex

Bantex 11792-00 Prong Paper Fastener
快勞鐵

- Safety design to avoid scraping of hands
- 安全設計，防刮損皮膚

50 set/ Box

• 563 1001

UNIT Box 60



MIT

MIT Plastic Fastener
長型膠質快勞夾

- Translucent Clear
- 半透明雜色

60set/Box

8890BE
Blue

• 113 1001025

8890WE

Clear

• 113 1001089

UNIT Box 60



Paper Fastener
快勞鐵

- For 2-hole punched paper
- Capacity up to 51mm
- 兩孔文件
- 可夾至51mm厚

50 set/ Box

• 003 1001

UNIT Box



Plastic Paper Fastener
膠質快勞夾

50 set/ Box

Assorted Colour

White

• 003 1002

• 003 1003

UNIT Box 120



Self-Ad Label Holder Pocket
自動黏貼標籤袋

UNIT Pad



Code	Model	Size (mm)	Packing
117 2039	16107	75 x 19	12pcs/Pack
117 2030	16147	75 x 25	12pcs/Pack
117 2040	16167	35 x 102	12pcs/Pack
117 2029	16189	55 x 102	6pcs/Pack

Loose Leaf Ring
金屬活頁圈

1"

• 001 6008 100

2.5"

• 001 6011 25

3"

• 001 6012 10

UNIT Pc

1.5"

• 001 6009 100

2"

• 001 6010 50



Avery@Zweckorm Reinforcing Rings
艾利@詩藝寶活頁保護圈

- Transparent and adhesive, 13mm diameter.
- Ideal for reinforcing and protecting holes in paper and other materials.
- 透明，可粘貼。直徑13mm
- 用作保護或修補活頁孔

3510, 500pcs/Box

• 996 3003

UNIT Box 10



Cox Gold Paper Fastener
開尾釘

100 Pc/ Box

3/4"

• 151 6002

1"

• 151 6003

1-1/4"

• 151 6004

UNIT Box 100



Premier-Grip Treasury Tag
快勞繩

100 Pc/ Box

UNIT Box 10



Length	Product Code
2" (51mm)	757 8005
3" (76mm)	757 8002
4" (102mm)	757 8001
5" (127mm)	757 8008
6" (152mm)	757 8006
7" (178mm)	757 8009
8" (203mm)	757 8004
10" (254mm)	757 8010
12" (305mm)	757 8011

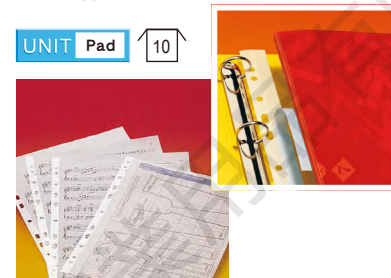
Self-Ad File Strip with 11-Holes
自動黏貼11孔圖條

- File strip to save punching of paper before filing
- 把圖條貼上，文件無需打孔便可放入文件夾

30102, 295mm, 25pcs/Pad

• 117 2031

UNIT Pad 10



Self-Ad Business Card Pocket
自動黏貼咭片袋

10pcs/Pad

10148 (橫開口), 95 x 60mm

• 117 2028

10108 (直開口), 60 x 95mm

• 117 2037

UNIT Pad 10

